



# **HOME & LIFE Phang Nga Foundation**

## **VOLUNTEER PROGRAM**

12/10 Moo 6 Tay Muang Sub-district, Thai Muang District,  
Phang-Nga Province 82120 THAILAND  
Tel.: +6676 453078 Mobile : +6681-9513237

### **Home & Life Volunteer Agreement**

First and foremost we welcome you to our home. We are honored to have you as our volunteers and we appreciate your desire to devote your time towards helping Home & Life. We hope this volunteer experience is something you will remember and cherish for the rest of your lives.

#### 1.1 Cultural Respect and Policy against Discrimination or Harassment

Please keep in mind that as volunteers you must be mindful of cultural differences and be willing to adapt to Thai culture. In order for us to gain your trust you must first show respect for Thai culture and willingness to learn. Remember that you are guests in our community and you must be sensitive towards one another. We also do not tolerate any behavior that infringes upon a person's being through discrimination or harassment based on race, gender, sexual orientation, color, religion, national origin, age, or any other class protected by law.

#### 1.2 Patience and Flexibility

Communication is very important to Home & Life. Not all of our family members speak English fluently so we ask that you work with us. You must be patient and flexible if there are misunderstandings. We also require that you get our permission first before engaging in a project or activity you want to conduct on your own.

#### 1.3 Volunteer Responsibility ( note: need help on this one)

As a volunteer you will be responsible for your own safety and those around you. We ask that you work together as a team and . . . Please keep in mind that you are working with children and so you must be conscious of your actions around them. The children at Home & Life are very interested in learning from you and so you must. . .

#### 1.4 Drug and Alcohol Abuse Policy

You are prohibited from using, possessing, or transferring alcohol or illegal drugs while volunteering or while on Home & Life premises.

#### 1.5 Liability Policy

We do not provide insurance, cover medical expenses, and loss or damage to personal property. We suggest and encourage you to get your own travel insurance before departure to Thailand. Therefore you must agree to the following statement:

I HEREBY AGREE TO ACCEPT ANY AND ALL RISKS OF INJURY AND DEATH, AND VERIFY THIS STATEMENT BY PLACING MY INITIALS HERE:  If there is any violation of this agreement and Home & Life is sued, or a claim is made against Home & Life, I agree to hold them harmless from any and all expense and liability.

### 1.6 Payment Policy

Our policy requires that you must pay the fees for your expenses, as listed on our application form, upon arrival to Home & Life. In the case that you need to leave Home & Life earlier than planned we will refund your money for those days you were not with us.

### 1.7 Dismissal of a Volunteer

Volunteers to who do perform their duties satisfactorily or do not adhere to the policies and procedures as mentioned above are subject to dismissal. Decisions for dismissal will be determined by Home & Life supervisory staff and discussed with the volunteer. Other possible grounds for dismissal may include, but are not limited to, the following: theft or misuse of property, abuse or mistreatment towards children, staff, or other volunteers, . . more. . . .

## *Signature*

I have read and understand and agree to terms of this Volunteer Agreement. I understand that this Agreement waives important legal rights. I have had an adequate opportunity to consider this Agreement and to obtain such legal or other advice in regard to it as I considered advisable.

\_\_\_\_\_  
Signature (Volunteer)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature (Staff Representative)

\_\_\_\_\_  
Date



**Thank you for your understanding and for your co-operation. We look forward to working with you.**